

<b>Library Media</b>	Type: Required
Relevant Codes and Rules: <a href="#">53G-10-205.2. a-b</a>	
Date Adopted/Effective:	Date Last Reviewed/Revised: 8/18/2022

### **I. Purpose & Mission of the School Library**

School libraries have the responsibility of introducing students to the world of information. Students have the right to a relevant, balanced, and diverse school library collection that represents multiple points of view.

### **II. Support for Intellectual Freedom**

The school libraries of this LEA are guided by the principles set forth in the First Amendment of the U.S. Constitution.

"[T]he special characteristics of the school library make that environment especially appropriate for the recognition of the First Amendment rights of students." *Island Trees v. Pico* 102 S.Ct. 2799 (1982)

### **III. Procedures for Selection & Maintenance Responsibility of Selection:**

Library personnel will adhere to the following criteria during the selection process. Librarians must also consider creating a collection that reflects diversity of ideas and authors as well as being reflective of the population the library serves.

Gifts and donations shall be reviewed following the selection criteria and shall be accepted or rejected by those criteria.

Criteria:

- a) overall purpose and educational significance;
- b) contribution and relevance to the Utah standards and interests of the students including varied interests that reflect religious, ethnic, and cultural backgrounds;
- c) factual content is accurate, current, reliable, and authoritative;
- d) timeliness and/or permanence;
- e) readability and accessibility to intended audience;
- f) favorable reviews found in standard selection sources;
- g) artistic quality and literary style;
- h) age and developmental appropriateness;
- i) reputation and significance of author, producer, or publisher;
- j) variety of format with efforts to incorporate emerging technologies;
- k) quality and value are commensurate with cost and/or need;

### **IV. Collection Maintenance and Weeding**

Annually, the school librarian will conduct an inventory of the school library collection and equipment. The inventory can be used to determine losses and remove damaged or worn materials which can then be considered for replacement. The inventory can also be used to deselect and remove materials that are no longer relevant to the curriculum or of interest to students.

### **V. Reconsideration**

Any parent, employee, or student of the LEA may express a formal request for reconsideration of a library material. The LEA recognizes the right of parents under state law 53G-10-205.2. a-b, to restrict their child's access to materials the parent deems inappropriate. However, no parent has the right to make that decision on behalf of other students. If the material is a required part of classroom curriculum activities, the parent must follow the procedures for waiver contained in the LEA Policy. Questioned items remain in circulation during the reconsideration process. The Library Media Challenge Committee is composed of individuals who are representative of the school/LEA community that convenes to review the

challenged material. The LEA Library Media Challenge Committee is created for the purpose of reviewing library media materials when material is challenged.

### **Library Media Challenge Procedure**

1. The parent must submit a completed School Level Challenge of Library Media Materials Form [click here](#) to the school's library professional
2. Upon receipt of the completed form, the library professional will notify the CGA school director of the request and call a meeting of the School Library Challenge Committee [click here](#) to introduce the request.
3. The material in question will remain in use during the challenge process.
4. The school library professional will provide School Committee members access to the challenged material as well as public written reviews of the material from professional review sources. The School Committee members will be assigned to read, view, or listen to the material in its entirety as well as the reviews.
5. After being afforded time to review the material and reviews, the School Committee will reconvene, at which time the parent has the option to meet with the School Committee to present his/her views. The School Committee will then dismiss the parent.
6. The School Committee will deliberate the issues and reach a decision. A decision is made by a majority vote. The School Committee will decide whether to retain the material in the library media center, relocate the material within the library media center.
7. The parent will be notified of the School Committee's decision in writing with a reasonable time period.
8. The same materials cannot be challenged at that particular school for at least three years.