

# CGA Online Resource Library



We're excited to introduce you to our new library system which integrates our regular library with our resource library inventory. For the first time, **you will be able to browse and reserve materials online from the comfort and safety of your own home!** You can log in to the new library interface at <https://canyongrove.goalexandria.com/?lang=en&site=QUAI>. Sign in to your student's particular account with the following generic information:

**Username:** Your student's four digit Canyon Grove ID number with an s at the beginning. (ex. s3333) If you do not know your student's ID number, contact your Educational Specialist.

**Password:** cga

Please Note: You can make your username and password more secure by changing them in your account settings which can be found when you click "Status." We encourage you to do this.

Here is a handy outline of some of the major features of the new interface:



Use this icon to navigate to the main screen no matter what landing page you are on.

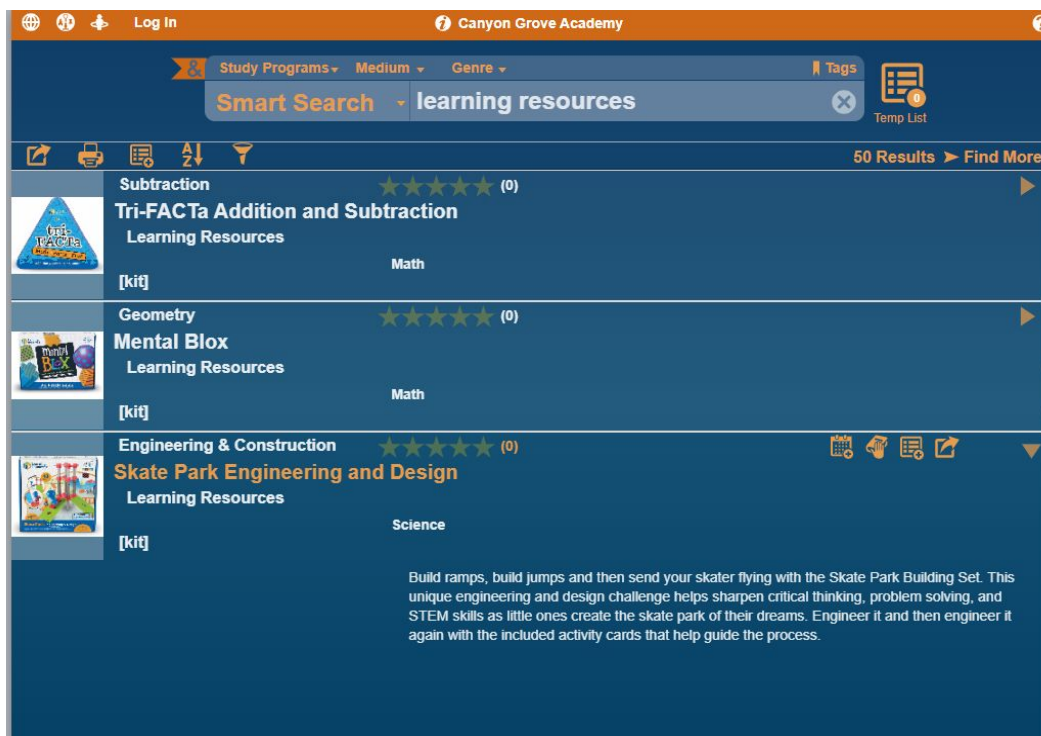


Use this icon to find general answers to questions about using Alexandria. If you'd like more detailed info about anything mentioned below, search here first.



## Search

This valuable tool is a great place to quickly target specific topics of interest to your student. Type in a search term based on subject area, author/maker, or other term of interest in the Smart Search toolbar at the top of the page. Clicking the orange carrot on the side of a specific item will show you additional information about the item and will give you special options in the right hand corner of the item page.



## Holds

This icon allows you to place a hold on the item. Holds can be placed on items in stock for fast delivery or can place a hold on items currently checked out when the next copy of the item becomes available. You may hold up to 5 items at a time per student.



## Lists

This icon allows you to place the item on a list for later reference. Use this feature to store items you might be interested in eventually placing a hold on. You can create different lists to better organize items by topic, maker, etc.



## Ratings

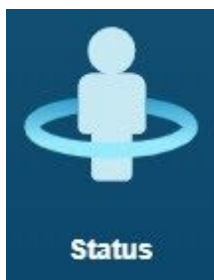
If you click this icon, you can add a rating and/or review of the item. If you have experience with any of the items in our library, please use this option to share your feedback with other families.



## Browse

This tool is great for quick viewing of items. It features the item pictures displayed on virtual shelves. Click an item's picture to view more info and to easily place a hold or add it to one of your lists.





## Status

This tool allows you to access all your student's personal info. You can update account info, check and change your current holds, find your lists, and see your student's history here among other things. You can also find due date info here for each item checked out and make renewals.

Hi Brooke (Log Out)

**Status**

Account

Reviews

Lists

Items Out

Returned

Holds

Reservations

Charges

Financial History

**Charges:** \$0.00      **Credits:** \$0.00

**Holds:** 0      **In Stock:** 0

**Reservations:** 0      **Upcoming:** 0

Items Out: 1

**Glow Stick Lab**

Author: Thames & Kosmos  
Due: 08/26/2020

Keep in mind that we are also new to this system. Thank you in advance for your patience with us since we will no doubt make mistakes while we learn! With this transfer to the new system, we will be firmly enforcing due dates on resources which we did not do under the old system. This should give every family more reliable access to all the wonderful resources in our library. No changes will be made in regards to curriculum at this time. Much more will be added to our online collection as it is returned over the course of the year, so remember to check back often to see what's new!