## 

**BOARD OF TRUSTEES REGULAR MEETING MINUTES**

October 25, 2018, 4:00 pm

[https](https://zoom.us/j/503417281)[://zoom.us/j/503417281](https://www.google.com/url?q=https%3A%2F%2Fzoom.us%2Fj%2F503417281)

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| 1. Call to Order: James calls to order |
| 2. Public Comment Period: None |
| 3. Consent Agenda: Approve Meeting Minutes from Sept 27, 2018 <https://docs.google.com/document/d/1oEKr18F4Uw_Ybhu6N4kNjemJsoOacn23OPnamfestuE/edit>  Moved by Scott and seconded by James seconds  Approved unanimously |
| 4. Administration Updates <https://docs.google.com/presentation/d/1PHGC5Qnk_bQ4TfNIQ_RXnxzh1hCw5Pj_zR5HLlMCaSA/edit>  -planetarium picture was shown |
| 5. Board and Committee Updates:  Click [here to see Overview of Committees and the Committee Calendar](https://docs.google.com/document/d/1I_fUK1FmPAcX25nlmoI9BxOdSIbW6_gendU0ZajAZ5Y/edit) |
| 6. Evaluation of Executive Director: Review proposed [Performance Evaluation](https://docs.google.com/document/d/1RrRk4njDecD8gQ4dyqEZDEYpLvPs9YKYSUqFSbuSCx8/edit)  -James suggests that there is a way for teachers to be able to evaluate ED’s performance  -Julie has a one that could work.  -Kim suggests “Panorama”  -James thinks there should be a task force. Also that we should survey how we could improve. We need a way to do “assurances” of ED’s performance. Should we survey teachers and school leadership. James and Kim decided to touch base on how to create a survey. Does anyone have any comments.  Scott moves to adopt. Seconded by James.  Carries unanimously. |
| 7. Input - [Space Center](https://docs.google.com/document/d/1k0GcDpGd5crveGf5WGAVkmFWl5mNttZILUkrGLpeAEw/edit)  -Kim: CGA had an arrangement with TELOS and Kim decided to take it back to make it more successful. January was the decided switch. TELOS accepted payments and there was a discrepancy in the books as to how much owed to CGA ($10000). The “Valiant” was given to the school in lieu of the money. Julie suggests we get a bill of sale.  Scott Moves moves to adopt. James Seconds.  Carries unanimously |
| 8. Input - [Risk Management](https://docs.google.com/document/d/1G5TjqAKKyESxQj3pN3h5Ey7bH-_bkwOl-Xf-csxQ29g/edit)  -Sent email to urgently come out. They came and spent two hours looking through the school. Told Kim that she could lose her job from 46 items that were a problem. In the meantime she called the boss to ask what to do with some of the items that seemed not to be problem. The boss said that there were just three items. All ended well as items were resolved. James and others commend Kim for her handling of the situation. |
| 9. Approval - [Blood Borne Pathogen](https://docs.google.com/document/d/1-kYtX4yDkvEx_TPRyds6vnqdS_2GajK6VwPWszot8ik/edit)  -Bus drivers were trained because they are janitors also.  Scott moves to adopt. Seconded by James.  Carries unanimously |
| 10. Approval - [Fall Protection Plan](https://docs.google.com/document/d/1ry5eJeqO3aOjrBGmfTjrmJZribUFU84ALnx9XFRrU5c/edit)  -The whole staff was trained on how to climb a ladder  Scott moves to adopt. James seconded.  Carries unanimously |
| 11. Approval - [Fee Schedule](https://docs.google.com/document/d/1g9hHvyGDleIm325kankncvzXxtZCn0y5helhsJMCI_c/edit)  -Full day kindergarten fee a  Scott moves to adopt. James seconded.  Carries unanimously. |
| 12. Approval - [Paid Time Off](https://docs.google.com/document/d/1AKu1sULYmeXnv3NT76qHJdU-qHeFOzPLm74Pje2YCoI/edit)  -Changes in days off, personal and sick leave. Conflict resolution was inserted so that teachers had a way to resolve conflict. Teachers expected to come in during break.  -Julie suggests that language changed.  Scott moves to adopt Paid time off. James seconded.  Carries unanimously  Scott moves to adopt Conflict Resolution. James seconded.  Carries unanimously |
| 13. Approval - [Utah Grants](https://docs.google.com/document/d/1jNhYVxIuFs6vJ63wRkB-rDSOyaIRaLyFADkZvIyirIY/edit), UCA, Early Literacy  -Had to write a narrative on how money given was tied back to school goals. Still working on MAP and ERA. This has to be approved so that funding is allowed.  Scott moves to adopt Utah Grants Application. James Seconded  Carries unanimously  Scott moves to adopt UCA Application. James Seconded  Carries unanimously  Scott moves to adopt Early Literacy. James Seconded  Carries unanimously |
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| Upcoming Committee Meeting in the next 90 days:  **October -** Finance & Audit, Land Trust  **November-** Policy  Click [here to see Overview of Committees and the Committee Calendar](https://docs.google.com/document/d/1I_fUK1FmPAcX25nlmoI9BxOdSIbW6_gendU0ZajAZ5Y/edit) |
| Adjournment  Scott moves that we adjourn.e |