

## BOARD OF TRUSTEES REGULAR MEETING Minutes

June 20th 2019, 4:00 pm

<https://zoom.us/j/6135443021>

### 1. Call to Order:

Josh calls to order

### 2. Public Comment Period:

### 3. Consent Agenda: Approve Meeting Minutes from May

<https://docs.google.com/document/d/1dtDtLT7UPeI59nS5tDiXQE6NvEqG3BgROvDY8NexEug/edit>

Heather moves to adopt minutes and James to second

### 4. Administration Updates: Monthly Update

<https://docs.google.com/presentation/d/1-9s97AkQy8YwLqVwnfYXh4n6JYdHkMH6CSw5ynmSAns/edit#slide=id.p8>

-Only three spots are left

-Everything looks good with the business, 158 days of cash on hand

### 5. Facility Lease Agreement:

[https://docs.google.com/document/d/0B\\_ycI8llc2Lgb1BWSF9YRUliWndCSzJvOUVpcjA1dnJ4ajNv/edit](https://docs.google.com/document/d/0B_ycI8llc2Lgb1BWSF9YRUliWndCSzJvOUVpcjA1dnJ4ajNv/edit)

- James recuses himself from this portion of the meeting

-Other entities might use the building

-Kim showed document as a standard lease agreement

-Heather has concerns with high schoolers being on campus with elementary school kids

-Scott says he has seen lots of positive with mixed ages

Scott Moves to authorize and Josh seconds. Heather dissents but motion passes 2-1

### 6. RFP for Educational Services Provider:

[https://drive.google.com/drive/u/2/folders/1z-\\_eBAAarebKtkkQQ72rfo5nYWylMatU](https://drive.google.com/drive/u/2/folders/1z-_eBAAarebKtkkQQ72rfo5nYWylMatU)

- James recuses himself from this portion of the meeting

-Because of the size of the contract with Williamsburg Learning, there needs to be an RFP

-Kim talks about the responses and says that the agreement will be more robust

-Heather has some questions about cost. Seems like a high price.

-Josh clarifies that the reason for the RFP is that the cost is higher than 50K. This is the reason for the RFP. Williamsburg was the only response.

Scott moves to select Williamsburg and authorizes board chair to contract for courses and Josh seconds, Passes unanimously

### 7. Application for expansion

-CGA is not limited by the building because of the distance program. This requires CGA to go the charter board and request by July 1 for the following year to authorize for more students.

-Heather says at what point do we need to change the charter because CGA is becoming something different. Josh says that that is why we have to do an exhibit A. See below

-James says that it is hit or miss when it comes to approval for this thing

-Julie says If they say no they can ask us to amend to a different number

-James says three reasons CGA is positioned well: 1. STEM 2. Technology 3. Blended learning

James moves to authorize board chair and exec direct to request enrollment of charter board to 1000  
Scott seconds. voting was unanimous

#### 8. Finance Committee update and budget approval

-Kim says not any big changes. Increased staff just a little. Numbers are looking good and puts CGA in a good spot to bond.

Scott moves to approve final budget for 2019 and to approve the proposed budget for 2020, James seconds. Passes unanimously

#### 9. Policy Committee update

PPRA: <https://docs.google.com/document/d/17gH5jpdKrfaosrcTxewpNOCYGLsOIZ1-WE78CFPt3ZQ/edit>

Bullying:

<https://docs.google.com/document/d/1KxFMYSh3GQeGI008KIZ5H29s2MYGwHk81e1Q4T9o2EI/edit>

Data Governance:

[https://docs.google.com/document/d/198\\_TJsdANPAP5NJLpRvksr012XCDOxLSx6N1\\_D4FDy0/edit#](https://docs.google.com/document/d/198_TJsdANPAP5NJLpRvksr012XCDOxLSx6N1_D4FDy0/edit#)

Employee Handbook:

[https://docs.google.com/document/d/1YZ6bgHfG3kN1Q97zPqJmndJS7Pwn\\_nmtnMNWJducQgM/edit#](https://docs.google.com/document/d/1YZ6bgHfG3kN1Q97zPqJmndJS7Pwn_nmtnMNWJducQgM/edit#)

-James comments that it is good board practice to read the documents beforehand and to come ready to approve or not

James moves to adopt these policies as listed in board meeting agenda. Heather seconds. Passes unanimously

#### 10. Exhibit A update

-Josh says that CGA is still in discussions with charter board.

-James is saying that the new process would be a new document that would be different from the original charter.

-James proposes for another date for there to be a task force created to draft an exhibit A and bring it to the board.

#### 11. Bylaws update <https://drive.google.com/drive/u/2/folders/1q0oc-UqbpRI60Qn2CDsQwoQyxDUKKwcc>

-James is in favor of tossing the entire bylaws and starting from scratch

-Some of the issues were exec direct on for life and employees of the school on and a three year max term. Some have been on longer than that. If we don't want to update then we need to align with them. Could use the Exhibit A to do it but we would need to get in alignment before then, or we could change before then.

-Josh says this is typical but that we need to amend and make bylaws that meet our organization.

James says everyone should probably come on in two year stints and rotate

Josh came on Nov 2018 as board chair

James came on in Jan 2018 as Chair

Heather came on in June 2013 as Ed advisor

Scott came on in Sept 2018 as secretary

Jule came on as the administrator and two years ago left and now is not on the board

Jason came on before Scott

. Upcoming Committee Meeting in the next 90 days:

. Adjournment

